



## **2004 LAL WEEKEND**

**MARCH 26<sup>TH</sup>-MARCH 27 2004**

### **HYATT HOTEL VENDOR MART OPERATIONS**

**FRIDAY 12n-8PM  
SATURDAY 11AM-7PM**

March 15, 2004

Dear Vendors

The **LALC** would like to extend our thanks and welcome you as one of our vendors to the 2004 Los Angeles Leather Pride Weekend of festivities.

Please find enclosed: ***Hyatt Hotel Event information, Vendor Parking, and Directions*** to the weekend of festivities.

**The Hyatt Hotel is located at:  
711 South Hope Street  
Los Angeles, California 90017  
Phone: 213-683-1234**

**Located at the intersection of 7<sup>th</sup> and Hope Street, Down Town Los Angeles**

#### **Hyatt Hotel Loading & Unloading**

- Booth set up time is on Friday March 26<sup>th</sup> from 8am-11:30am
- A Representative from the LALC, GLBT Productions or Innovative Productions will be at the information booth to direct you to your booth upon arrival.
- After unloading you will be required to park at the designated parking area for all vendors of the hotel. Please Display the Vendor Parking Pass on the windshield inside of your vehicle.

- If you arrive after the Load-in time designated, you will need to be accompanied by one of the production staff in order to enter and unload items in the vendor area. You may find one of our team at the Information Booth located in the Ball Room area of the hotel.
- Assigned booth spaces are permanent and may not be re-designated to another area of the vendor mart.
- Your booth will be provided with two chairs and one 8x8 table per vendor space, unless otherwise approved by GLBT Productions during negotiations.
- Each vendor is responsible for keeping their area clean and free of debris during the operational hours of the vendor mart.
- Obstructive or intrusive noise will not be permitted. Radios, CD's, TV's etc. must be kept an acceptable level.
- Electricity and analog, internet or high speed phone landlines, are available but must have been a part of your negotiations due to restrictions of the Hotel and separate charges

**Rates are as Follows:**

- Electricity is \$25
- Analog landlines are \$100.
- High speed internet lines are \$500.

Note: These items are payable in advance.

Should you have any additional questions, please do not hesitate to contact Gannon Gray at 310-779-6662 or Karim Hamouli at 310-995-9937.

We at the LALC would like to thank you in advance for your support of our 1<sup>st</sup> annual weekend of events and look forward to serving you.

We look forward to seeing you there!

Best Regards

***Gannon Gray***  
***President***  
***GLBT Productions***